



LYNX CONSORTIUM DIRECTORS MEETING

REGULAR MEETING MINUTES

Friday, February 20th, 2026 at 10:00 AM

Virtual (LINK)/Library! at Cole & Ustick

7557 W. Ustick Rd., Boise, ID 83704

1. CALL TO ORDER / INTRODUCTIONS

The meeting was called to order at 10:00 AM.

Libraries present, in-person:

Brad Smith (Lynx Administrator)

Libraries present, remotely:

Anna Langrill (ACL), Jessica Dorr (BPL), Lacey Forst (CPL), Steve Bumgarner (EPL), Alyce Kelly (EMPL), Lindsey Pettyjohn (GCPL), Jana Cutforth (KLD), Nick Grove (MLD), Shasta Hochstrasser (MHPL), Jared Tolman (NPL), Tara Bartley (TFPL)

Libraries absent:

None

2. AGENDA REVIEW / APPROVAL

Motion to approve the agenda: Jared Tolman

Second motion to approve: Jessica Dorr

Agenda approval: unanimously approve

3. MINUTES REVIEW / APPROVAL

ACTION ITEM: Approval of the Minutes for January 16th, 2026

01/16/25 Regular Meeting Minutes

Motion to approve the minutes: Tara Bartley

Second motion to approve: Jessica Dorr

Minutes approval: unanimously approve

3. HOLD CHECKIN

Discussion on the statistics and feedback about the change. Brad shared there was no clear decrease in shipping volume or fulfillment speed. A few libraries have seen a slight increase of holds on shelf, but there has been no major shift.

ACTION ITEM: Decision about next steps for the hold preference setting.

Motion to revert back to previous method of filling holds for patrons: Steve Bumgarner

Second motion to approve: Lindsey Pettyjohn

Those voting yes: Anna Langrill (ACL), Jessica Dorr (BPL), Lacey Forst (CPL), Steve Bumgarner (EPL), Alyce Kelly (EMPL), Lindsey Pettyjohn (GCPL), Jana Cutforth (KLD), Nick Grove (MLD), Shasta Hochstrasser (MHPL), Tara Bartley (TFPL)

Those voting no: Jared Tolman (NPL)

Motion carried.

5. ADMINISTRATOR UPDATE

Brad shared the following updates:

- Single sign on cutover by March 31st.
- FY2027 budget is in progress.
- Courier discussions have been ongoing. Goals from these discussions include centralizing courier service and staff under Lynx, base courier out of another location that is more efficient, and find savings where possible. Identified challenges include BPL and MLD are interested in having internal delivery to their locations, this may potentially affect cost share from the JPA, and only one of the courier vans was purchased with Lynx funds. Brad will continue to work with the courier group to develop cost estimates for various scenarios and create alternative cost share formulas.

6. LYNX QUARTERLY PAYMENTS

Discuss the first quarterly billing and provide feedback.

ACTION ITEM: Decision if yearly reconciliation should be implemented.

Action on this item will be deferred, and Brad will gather numbers from past year and bring them back to the March meeting for consideration.

ACTION ITEM: Decision on setting up ACH payments for the Lynx Consortium.

Motion to approve that Lynx Consortium accept ACH payments as proposed: Steve Bumgarner

Second motion to approve: Nick Grove

Motion to approve accepting ACH payments: unanimously approve

7. ILS & DISCOVERY LAYER

- Brad shared that configuration and training began on 2/10, the project team has been meeting weekly to discuss decisions for the implementation, and library specific implementation will begin in March
- The 5-year contract with Clarivate for Polaris and Ida has been completed. Lynx will be billed on a quarterly basis, SQL changes will not incur additional cost, and there will be a 3% yearly increase.

ACTION ITEM: Consider Resolution No. 2026-1 approving Agreement with Innovative Interfaces Incorporated, a Division of Clarivate for Integrated Library System services. (If final contract is available).

Motion to approve agreement with Innovative Interfaces Incorporated, a Division of Clarivate for Integrated Library System services: Jessica Dorr

Second motion to approve: Nick Grove

Motion to approve agreement with Innovative Interfaces Incorporated, a Division of Clarivate for Integrated Library System services: unanimously approve

8. PROFESSIONAL GROUPS

- Review recommendation to create professional groups for the Lynx Consortium. This recommendation includes reclassifying Marketing as a professional group, approving Collection Development as a professional group, and looking to reclassify Homebound Services and 1KB4K as professional groups.

ACTION ITEM: Decision on creating Professional Groups for the Lynx Library Consortium.

Motion to approve professional groups for Lynx Consortium: Lindsey Pettyjohn

Second motion to table: Shasta Hochstrasser

Motion to approve professional groups for Lynx Consortium: unanimously approve

9. SHARED SERVICES

- Discussion on the shared services inventory presented by Brad and recommendation for Cost Share for the New York Times

ACTION ITEM: Decision on Cost Share for the NYTimes.

Motion to table the decision on Cost Share for the NYTimes and ask Lynx Administrator to bring back Cost Share option based on population, cardholders, and 15% cost share model: Nick Grove

Second motion to table: Anna Langrill

Motion to table: unanimously approve

- Discussion on the price agreement letter from Ingram.

ACTION ITEM: Approval for entering into negotiation for service agreement between Lynx Consortium and Ingram Content Group.

Motion to ask Lynx admin to begin conversations with Ingram to explore service agreement options between Lynx Consortium and Ingram Content Group: Nick Grove

Second motion to table: Jared Tolman

Motion to approve: unanimously approve

10. PROJECTS & UPDATES

Sharing of Projects & Updates

Ada: ACL is within a month of completing bathroom refreshes and they are working with architects to get Star branch spaces connected and reorganized.

Eagle: Discussion on proposed legislation HB 715: who has right to hire and terminate library director.

Mountain Home: CWI has been onsite in the library providing support with GED and test study help. They are also currently in the works of being able to provide testing capabilities in privacy pod.

Nampa: NPL finished the process of selecting a muralist for the mural in the teen area

Emmett: The city of Emmett is currently in the process of planning events commemorating America's 250 celebration. Library is kicking off America 250 with Dr. Seuss program, and their theme for the SR program will be United We Read.

Meridian: Trusses of the roof are being repaired at Cherry Lane, and the tentative opening is set for March 2027. New sorters are coming for Cherry Lane and the Warehouse locations.

11. TALKING POINTS

- Brad will compile a list of talking points for staff and send them to directors for staff distribution.

12. ANNOUNCEMENTS

- Next Virtual Meeting: 03/20/2026 at 10:00 AM. Location TBD.

13. ADJOURNMENT

Meeting adjourned at 11:55 AM